



Pre-school Playgroup

KEYPERSON POLICY

Rationale

At River Pre-school Playgroup we greatly value the strong positive relationships we build with the children and their families. It has been shown that children's emotional wellbeing is an essential foundation for their health, happiness and ability to learn. The keyperson makes sure that, within the day-to-day demands of the setting, each child for whom they have special responsibility feels individual, cherished and thought about by someone in particular while they are away from home.

Implementation

- Every child who attends the Pre-school is assigned a key person. The keyperson will make themselves known to the parent/carer and the child on their first visit. An updated list of keyperson groups will be posted on the Parent Information Board.
- The keyperson will provide the child with particular support at key times, eg. at the time they join the setting, during transitions to school or to another setting and whenever there has been a significant event in the child's life.
- The keyperson will get to know the child well, become attuned to their likes and dislikes and to their attitudes and preferences.
- The Keyperson will support the child and monitor their learning and development through observations, assessment and record keeping, and help to plan with the child's needs in mind.
- The keyperson will develop a relationship with the parents/carers and be a key point of contact for them, taking opportunities to share their child's developmental achievements with the parents/carers.
- We are a small Pre-school and therefore all staff, not just the keyperson take pride in getting to know the children well. As a result, when a keyperson is not available, other members of staff are able to provide additional support to the children.

This policy was adopted at a meeting of River Pre-school Playgroup, held on:

_____ (date)

Signed by the chairperson on behalf of the pre-school

Justin Simpson